



Position for which you are applying _____

Personal Information

Last Name _____ First Name _____ Middle Name _____

SSN: _____ - _____ - _____ DOB _____

Address, City, State, Zip _____

Home Phone Number (_____) _____ - _____

Mobile Phone Number (_____) _____ - _____

Email Address _____

Education

College _____

Degree/Major(s) _____

Minor(s) _____

College _____

Degree/Major(s) _____

Minor(s) _____

College _____

Degree/Major(s) _____

Minor(s) _____

Teaching Experience / Other Work Experience

Please include dates employed, employer name, position held, address and phone number, supervisor's name and phone number, and any additional roles that you held, ie. club sponsor, mentor, lead teacher, etc. Please list your most recent position first. If additional space is needed to complete your work experience, please kindly attach another sheet.

Dates Employed _____ Employer _____

Position _____

Supervisor's Name _____ Phone Number (_____) _____ - _____

Additional Roles fulfilled during employment _____

Address _____

City/County _____ State _____ Zip Code _____

Dates Employed _____ Employer _____

Position _____

Supervisor's Name _____ Phone Number (_____) _____ - _____

Additional Roles fulfilled during employment _____

Address _____

City/County _____ State _____ Zip Code _____

Dates Employed _____ Employer _____

Position _____

Supervisor's Name _____ Phone Number (_____) _____ - _____

Additional Roles fulfilled during employment _____

Address _____

City/County _____ State _____ Zip Code _____

NORTH POINTE CHRISTIAN ACADEMY EMPLOYMENT APPLICATION

Dates Employed _____ Employer _____

Position _____

Supervisor's Name _____ Phone Number (_____) _____ - _____

Additional Roles fulfilled during employment _____

Address _____

City/County _____ State _____ Zip Code _____

Dates Employed _____ Employer _____

Position _____

Supervisor's Name _____ Phone Number (_____) _____ - _____

Additional Roles fulfilled during employment _____

Address _____

City/County _____ State _____ Zip Code _____

Dates Employed _____ Employer _____

Position _____

Supervisor's Name _____ Phone Number (_____) _____ - _____

Additional Roles fulfilled during employment _____

Address _____

City/County _____ State _____ Zip Code _____

References

Please list four individuals who are very familiar with your professional work and character who may be contacted as a reference. Please include their name, position, business phone, home or cell phone, and address.

Reference Name _____ Phone Number (_____) _____ - _____

Position _____

Address _____

City/County _____ State _____ Zip Code _____

Reference Name _____ Phone Number (_____) _____ - _____

Position _____

Address _____

City/County _____ State _____ Zip Code _____

Reference Name _____ Phone Number (_____) _____ - _____

Position _____

Address _____

City/County _____ State _____ Zip Code _____

Reference Name _____ Phone Number (_____) _____ - _____

Position _____

Address _____

City/County _____ State _____ Zip Code _____

Required Background Check / Information

Please complete the following questions. Your application submission for a position at North Pointe Christian Academy includes a required background check and will be completed if considered for a position. Please circle your answers as appropriate.

Are you, or have you ever been, listed on a sex offender registry? Yes No

Are you, or have you ever been, listed on a child or dependent adult abuse registry? Yes No

Have you ever been found guilty, accepted a guilty or an Alford plea, or entered a plea of no contest for any criminal charge? Yes No

Have you ever received a deferred judgment, or in some other way had a guilty plea or conviction removed from your record? Yes No

Have you ever received a deferred judgment, or in some other way had a guilty plea or conviction removed from your record? Yes No

If you answered "yes" to any of the above questions, provide date, incident, specific charge, city/state in which occurred:

NORTH POINTE CHRISTIAN ACADEMY EMPLOYMENT APPLICATION

Have you ever been asked to resign from a position, or been given the choice of resigning or being terminated from your position? Yes No

Have you ever been the subject of an investigation or other formal/informal proceeding that resulted in the termination of your employment or resignation? Yes No

Have you ever been the subject of an investigation into wrong doing or other formal/informal proceeding, resulting in disciplinary or criminal action? Yes No

If you answered "yes" to any of the above questions, provide date, incident, specific charge, city/state in which occurred:

Responding "yes" to any of the previous questions is not an automatic bar to employment. The date of the offense and the relationship between the offense or infraction and the position for which you are applying will be considered.

Eligibility

Are you legally eligible to work in the United States? Yes No

Are you able to perform with or without reasonable accommodation, the essential job functions required of the position? Yes No

Agreement (Read carefully before signing and submitting)

By my signature:

I acknowledge that individuals who provide false, inaccurate, or incomplete information in the application form, in an interview, or any other part of the hiring process or who fail to disclose information requested in the application form, in an interview, or any other part of the hiring process will not be eligible for employment, or, if they are hired, they will be subject to termination.

I acknowledge that to the fullest extent permitted by state and federal law, North Pointe Christian Academy will consider all information concerning an applicant or an employee in making hiring, termination, and other employment-related decisions. The term "all information" includes information of any kind (verbal, written, photographic, videographic, etc.) that is accessible in any medium (print, electronic, etc.) from any source.

I acknowledge that North Pointe Christian Academy will consider public information and other information to which it has lawful access. This may include information that is contained in social networking sites, blogs, and other electronic sites, such as YouTube. If there is information that pertains to me that I believe requires explanation, interpretation, or clarification when it is considered by North Pointe Christian Academy, it is my obligation to communicate this information to North Pointe Christian Academy.

I authorize the North Pointe Christian Academy to conduct a complete check regarding my background including, but not limited to, criminal record, child and dependent adult abuse registry screening, and sex offender registry. I agree to prepare and sign any other form necessary to complete a criminal background check. I further authorize all government agencies departments, bureaus, or related entities to release any and all information regarding my criminal history, if any. I agree to immediately notify North Pointe Christian Academy if I should be convicted of any crime while my application is pending, or during my period of employment, if hired.

I authorize all current and former employers, teachers, and references to release all information regarding my professional competence, performance, character, and background. I waive any right I may have against any person contacted as a reference concerning this application.

I acknowledge that information that is relevant to North Pointe Christian Academy's decisions will be considered regardless of the date on which North Pointe Christian Academy obtains the information and regardless of the date on which the information was first published, created, or made accessible to the North Pointe Christian Academy.

I understand that this application will be considered active for twelve (12) months from the date filed. I further understand that if I am employed by North Pointe Christian Academy that this application and associated documents will become part of my permanent record.

I understand that this application is not a contract of employment. In accepting the position, if hired, I understand that employment is at will, unless otherwise specified by the Code of Virginia. I acknowledge that North Pointe Christian Academy may discharge an at-will employee at any time for any legal reason or no reason at all.

I agree to submit to both pre-employment and post-employment random drug and alcohol testing as required to my position.

Adherence & Fulfillment of North Pointe Christian Academy Mission, Vision and Biblical Principles (Read carefully before signing and submitting)

By my signature:

I acknowledge and will uphold the Mission, Vision and Biblical Principles of North Pointe Christian Academy.

Mission:

Our mission is to provide a comprehensive educational experience from a Biblical worldview with academic excellence.

Vision:

To develop students to become vital members of their community, accurately demonstrating the love of Christ, as they cultivate their education toward future collegiate and vocational pursuits.

Biblical Principles:

The chief end of man is to glorify God in all we do by bearing God's image, seeking to reflect Christ and bring honor to His name. (Colossians 3:17, Genesis 1:27)

The purpose of knowledge is to articulate and apply truth, which is a reflection of the character and nature of God. (John 16:13, 2 Timothy 2:15)

Faithfulness in the context of education is quantified by students committing to a life of Christ-likeness and a biblical worldview. (Romans 12:1-2, Matthew 28:18-20)

The expectation of those called to lead students is that they would be above reproach, living with integrity as models of Christian faithfulness. (Titus 2:7, Matthew 18:6)

The goal of Christian education is to supplement the ministry of the local church, not replace it as the primary community of Christ for the believer. (Hebrews 10:25)

Biblical stewards prioritize using God's money in an ethical, efficient, and effective manner, for His Kingdom, not man's glory. (1 Corinthians 4:2)

The formation of the home as a disciple-making culture is vital to the spiritual success of students, and therefore parents should be viewed as the primary disciple-makers of children. (Deuteronomy 6:7)

Licensure

Do you hold an active Teacher's License in the Commonwealth of Virginia? Yes No

Please list your endorsements:

Are you currently under contract for any school district next year? Yes No

NORTH POINTE CHRISTIAN ACADEMY EMPLOYMENT APPLICATION

By my submission of this form:

I attest that all the information contained in this application is accurate, complete, and true.

I am bound by all elements of the Agreement and Fulfillment of North Pointe Christian Academy's Mission, Vision and Biblical Principles sections of the application.

Printed Name _____

Signature _____

Date _____

All application materials should be returned to:

North Pointe Christian School
c/o Western Heights Baptist Church
24416 Cox Road
North Dinwiddie, VA 23805

Applicants, and/or their designees, are asked not to contact members of the Board of Directors during this search process. Screening for this position will continue until the position is filled.

In order to be considered for this position, your application materials must include the following (please do not staple or bind your application materials):

- a. Completed application form (including signatures)
- b. Resume
- c. A copy of licensure and/or endorsements